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| **NVCA form 5 - Expenses Claim and Donated Expenses Form** |

**Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**What is the expenditure for? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Even if you are not claiming and donating your expenditure, please list the expenditure below so NVCA can account for both the expenditure and your donation.**

**Are you donating this expenditure? Yes / No**

|  |  |  |  |
| --- | --- | --- | --- |
| Claim for | List Invoices and Receipts  Please attach the invoices / receipts | Nominal Code | Amount  £ p |
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| Total Claimed | | |  |

**Claims will be paid to your bank account. Please provide the following information:-**

**Bank Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Sort Code \_\_-\_\_-\_\_**

**Account Number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Account Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Signature of Claimant \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ­­­­­­­­­­­­­­­**

**Please pass to Iain Blair or email to** [iain@redrambler.co.uk](mailto:iain@redrambler.co.uk)